



AUTHOR KIT

(for Oral Presentation)

- Oral Presentation Instructions
- Declaration of Copyright Transfer

PLEASE NOTE:

- The acceptance of your presentation is subject to two conditions;
(1) all company or government releases must be obtained, and
(2) the paper described must not be published prior to the IDMC'17
- Papers not submitted in time may be canceled.
- All presenters shall register in IDMC'17 Conference.

IDMC' 17 Registration Office | Ms. Michelle Ko

c/o Elite Professional Conference Organizer 4F., No. 285, Tiding Blvd., Taipei City 114, Taiwan

Office: +886-2-2798-8329 #47 | Fax: +86-2-2798-6225

Email: idmc2017.reg@elitepc.com.tw | <http://idmc.nctu.edu.tw/>



ORAL PRESENTATION INSTRUCTIONS

★ Time for Presentation

Presentation Type	Total Length	Presentation Time	Q / A <i>(at the end of each presentation)</i>
Keynote Speech	30 minutes	30 minutes	N/A
Invited paper	20 minutes	15 minutes	5 minutes
Oral presentation	15 minutes	12 minutes	3 minutes

★ Preparation for Presentation

1. Each meeting room will be equipped with a Notebook installed with Windows 7 and a LCD projector, as well as Microsoft PowerPoint 2010 (Office 2010) and Adobe Acrobat Reader. The PowerPoint 2010 is the preferred projection software offered at the conference. For movies and videos to the kindly convert all of it to the Moving Picture Experts Group 1 (MPEG1) format to ensure cross-platform compatibility. It is advised that all speakers use the notebook provided to prevent the problem of connectivity and save the time for installation.
2. As all notebooks provided are installed with Microsoft Office, all speakers are required to prepare the slides in Microsoft PowerPoint format (version 2003 or later version).
3. Use the horizontal profile to fill the screen and make sure all movies/fonts are supported.
4. Please prepare your backup copy in a USB. Presentation slides and all relevant movies are suggested to be placed in a folder in your USB.
5. All speakers are requested to review the presentation files One Hour prior to the scheduled presentation time. Speaker Preview Room will be in service during the conference period.

Speaker Preview Room: 5F, Room 535, Taipei World Trade Center Nangang Exhibition Hall

Operation Hours: 11:00 – 17:00, Wednesday, 20 September 2017

08:00 – 17:00, Thursday, 21 September 2017

08:00 – 17:00, Friday, 22 September 2017

★ Before the Presentation

1. Please arrive at your session meeting room **15 minutes** before your session starts to meet the Session Chair and to re-confirm your presentation slides.
2. Staff will stand by at each meeting to provide any relevant assistance.



DECLARATION OF COPYRIGHT TRANSFER

With your participation to the **IDMC'17** and submission of presentation abstract(s), the presenting author thereupon authorizes the followings:

6. The author authorizes the conference organizers of the IDMC'17 to reproduce, to publish and to distribute his/her contribution of papers.
7. The Publisher will have the right to edit/revise the original edition of the paper, provided that the meaning of the text is not materially altered.
8. The Author agrees to and does hereby assign all rights, title, and interest, including copyrights, in and to the abstract to the Publisher. When the abstract is ready for publication, it will be published at the Publisher's own expense, under the Publisher's name in conference abstracts.
9. The author guarantees that the submitted paper is original and is not copyrighted elsewhere and no material contained is libelous or scandalous and anything knew to be untrue.
10. The Author understands that no remuneration will be paid by the Publisher to the Author for the submitted paper. Further, the Author acknowledges the abstract is being provided on a volunteer basis for the professional recognition obtained by the publication.

However, the authors reserve the following:

1. All proprietary rights other than copyright, such as patent rights
2. The right to use all or part of this article in future works of their own, such as books and lectures

* *The presenting author shall stand for all appearing co-authors in the paper.*